

CHECK LIST FOR YOUR WEDDING

GENERAL	STATUS
Finalise a date. Ensure you review the Lenten period and avoid those dates.	
Check on dates when the marriage preparation course is to be attended	
Plan the decoration of your home	
Arrange for fireworks at the grooms & brides homes: <ol style="list-style-type: none"> a. before leaving for mass b. when rings are exchanged c. after the mass (when bridal couple is walking out of the church) d. when bridal couple enters the grooms house after nuptials e. while cutting the wedding cake at the reception f. while the bridal couple is entering the brides house on the second day 	
INVITATIONS	
Prepare your guest list and review the numbers.	
Review designs and order the invitations	
Date by which cards need to be distributed.	
<ol style="list-style-type: none"> a) Local : At least one week in advance b) Abroad : At least 20 days in advance. Email works better here. Note : Keep 25 cards for last minute requirements	
CHURCH	
Forms to be filled / Publication of Banns / No Objection from Bride's & Groom's Parish	
Decide and notify which priest is going to be the main celebrant.	
Decide and notify those priests who you want as the other concelebrants.	
Decide on time of the nuptials in consultation with the parish priest	
Booking of Mass	
Arrange for fresh flowers	
Appoint people to take care of decoration in the church and altar	
Check if there is any other wedding nuptial at the same time	
Check if photography/video shooting is permitted while services are on.	
Appoint one witness each from Bride's & Groom's side	
Appoint someone responsible to carry the wedding rings	
Decide on who will lead the groom & bride to the altar.	
Appoint a choir	
HOLY MASS	
Read the guidelines given at the marriage preparation course for preparing the liturgy.	
Special booklet to be prepared – Select special readings, hymns, thanksgiving prayer together by Bride and Groom (check on when it should be said)	
Appoint lectors to do the readings and prayer of the faithful	
Appoint people for the offertory procession, decide what items will be offered and decide upon who will carry what items.	
RECEPTION	
Availability and booking of the venue for the reception	
Discuss the decor of the venue including the backdrop and centerpiece with the decorator/wedding planner	

Availability and booking of band / deejay	
Availability and booking of Master of Ceremonies	
Placing of Confetti in pouches or loose in baskets. Appoint people for distribution if serving loose	
Appoint the Toast Person	
Prepare the Bride & Groom's reply to the Toast	
Appoint a person to say the Grace Before Meals ?	
Think about Thank you souvenir, distribution mode and appoint a person for this.	
Check venue timings for music restrictions and final clearance.	
Arrange a table at the venue for keeping gifts. Appoint people for clearing this post the reception. Appoint a person to be in charge of cash gifts	
CATERING	
Appoint a caterer if this is not a part of the venue package	
Finalise the menu	
Check on licenses required if alcohol is going to be served.	
Think about Champagne, if you plan to pop a bottle or two. If so, inform the caterers about the number of champagne glasses required.	
WEDDING CAR	
To be booked in advance if not part of any venue/caterer package	
Appoint people to decorate the car	
Finalise the logistics of reporting times for the wedding car	
Other transport arrangements to be made, if required for family/friends	
BRIDE GROOM	
Suit to be stitched in time	
Shirt / tie / bow / socks / undergarments / button holes / handkerchiefs / shoes to be arranged	
Make the Wedding Ring	
Favors for the family	
BRIDE	
Wedding gown / 2 nd day dress / gold	
Undergarments / stockings / shoes / mittens / tiara / veil/ bouquet/throw-away bouquet	
Hair style and make up. Appoint your beautician	
Make the wedding ring	
Favors for the family	
FLOWER GIRLS, PAGE BOYS, BESTMAN & MAID OF HONOUR, GROOMSMEN & BRIDESMAIDS	
Clothing, shoes to be made in time	
Standby persons incase of any last minute changes	
PHOTOGRAPHY & VIDEO SHOOTING	
Availability and booking of photographer/videographer	
Notify them about timings to arrive at the Bride and Grooms place	
If photographer is a non-catholic he should be suitably briefed regarding events/occasions that must be photographed and ones to be avoided. Sample list that must be clicked	

would be:	
a. Bride & Groom in front of the crowd in church	
b. Bride, Groom & Priest in front of the altar	
c. Bride & Groom in front of the church	
d. Bride, Groom with the bridal party	
e. Bride, Groom with parents	
WEDDING NIGHT	
Arrangements for spending wedding night	
Ensure change of clothes, undergarments, night suit dress and toiletry carried in suitcase	
SECOND DAY (AT BRIDE'S PLACE)	
Prepare a list of people who need to be invited	
Ensure all necessary arrangements are made at the Bride's place with regard to food/alcohol and music	
HONEY MOON	
Finalise your destination	
Hotel / travel bookings to be made in advance	
Sufficient cash arrangements for the entire duration of the honey moon	
Camera to be carried	
Address / contacts to be left behind, for each location if more than one	
Family planning to be kept in mind 😊	

